

ENVIRONMENTAL POLICY

INTRODUCTION AND AIM

Clarendon Press is an SME business with over 25 year's experience in the printing arena. We are based in an Area of Outstanding Natural Beauty and because of this we are very aware of the environmental impact our business has on all levels; locally, nationally and globally. We are very proud of the high quality we achieve both in print and customer service, producing everything from letterheads and greetings cards to all manner of brochures, marketing material and point of sale items. We recognise the environmental 'downside' of our creativity and thus aim to reduce these impacts through the rigorous implementation of an environmental policy. This environmental policy describes how we intend to fulfil this aim.

RESPONSIBILITY

This environmental policy applies to all areas of our operations: from design concept to print production, finishing, storage and delivery, as well as all internal functions from management through to purchasing. Cathy White is responsible for ensuring this policy is implemented and maintained. However, ALL our employees are fully aware of their responsibility in this area and strive to achieve the policy's aims and objectives.

OBJECTIVES

We will inform all existing customers and suppliers of our environmental policy and, thereafter, all new customers and suppliers.

Environmental considerations will be taken into account when making management decisions, covering the whole range from buying new equipment through to the equipping of the kitchen and canteen.

We will constantly monitor and ensure that we recycle, reduce or re-use wherever possible.

We will comply with all applicable environmental legislation and follow best practice guidelines at all times.

We will continue to use and promote vegetable based inks.

We will investigate the use of a grey water system to further promote water re-usage.



We will investigate carbon offsetting to balance the miles travelled by our delivery vans, couriers and staff miles and the emissions produced from the printing process, with the aim of becoming carbon neutral by June 2008.

Our factory is in an Area of Outstanding Beauty and we feel privileged to be here: consequently, we will strive to keep the site as free from noise, nuisance and litter as possible.

We will strive to promote the use of recycled paper with accreditation, and use paper companies with strong environmental policies.

We will keep abreast of future environmental developments pertaining to the printing industry.

MONITORING AND REVIEW

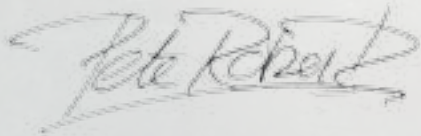
Our environmental policy will constantly evolve through increased knowledge so progress against these objectives will be monitored through our monthly management meetings.

COMMUNICATION

Our website details the environmental policy in action - www.clarendonpress.com.

If you would like to discuss our progress against our objectives, please telephone **01453 843571** or email cathy@clarendonpress.com and we will be happy to help.

Signed



Peter Roberts
Managing Director

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CLARENDON PRESS
creative printers

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